

**Town of Jefferson**  
Office of the Planning Board

**Minutes**

June 12, 2018

**Members present:** Chairman Donna Laurent; Jason Call, alternate; Michael Meehan, Jeff Young, Gordon Rebello

**Absent:** Gil Finch, Kevin Meehan, Selectmen's representative

**Others present:** Charlene Wheeler, Board secretary

In the absence of a regular member, Jason Call was designated a voting member for this meeting.

**Minutes**

Jeff Young made the motion to approve as read the minutes of the May 22, 2018 meeting, seconded by Jason Call. The vote to accept the motion was unanimous.

**Financial Report**

Jeff Young made the motion to accept the financial report distributed at the May 22, 2018 meeting, seconded by Michael Meehan. The vote to accept the motion was unanimous.

**Consultation – Lovejoy, et. al. BLA**

The Board secretary reported she had not as yet received an application for variances as requested by the Planning Board in order to consider the boundary line adjustments application. Mr. Lovejoy had sent an e-mail asking if a June 12 hearing was still scheduled and she referred him to his agent Mr. Kellogg who had spoken with her about submitting an application to the Zoning Board of Adjustment. The town's attorney had advised variances would be needed to proceed and making a merger of two lots could be a condition for approval. The merger application could be dealt with concurrently with the other two applications.

**Communications**

The North Country Council's transportation committee's upcoming meeting on June 26 to discuss candidates for Critical Rural Freight Corridor designation in the North Country was discussed. Chairman Laurent said Hazen Road in Jefferson merging into Airport Road in Whitefield seemed to meet all the criteria listed for a designation. She will attend the June 26 meeting in Littleton and the Board secretary said she was interested in attending as well. Jason Call was given another copy of the information as he said he would speak with Whitefield's road agent about the possibility of the towns working together on a recommendation. There is a tight schedule, however, as recommendations must be submitted to the NHDOT by June 30.

Copies of building permits were circulated.

Copies of Selectmen's minutes were circulated.

Jeff Young said that Robert Roy may be interested in becoming an alternate Planning Board member. He will give the Board secretary his phone number so she can contact Mr. Roy and invite him to the Board's next meeting.

### **Unfinished Business**

The Board again addressed the draft of revisions to the town's road standards and formulated a plan to deal with the document section by section. Michael Meehan said it was important the town's road agent, Mark Dubois be involved in this process. Mark has been given a copy of this draft document. Fire Chief Chris Milligan was extremely helpful at the Board's last meeting providing a list of information and concerns. Jason Call suggested finding the road plan for a past subdivision such as the Savage subdivision on Redbrook Road to see what has been presented in the past. The Board secretary will try to find some for the next meeting.

Jason Call said he was concerned about more than one camper unit being set up on private property for extended periods of time. Some examples were cited. Are these indeed small campgrounds operating without Planning Board approval. How can the situation be monitored or addressed? Similar difficulties were described dealing with short-term rentals in private residences. Is the Board of Selectmen concerned about these trends as well? And what considerations in handling these new types of developments and what procedures need to be followed? How can enforcement of any rules be implemented?

The Planning Board established their summer schedule. Jeff Young made the motion that starting June 12 the Board will meet only on the 2<sup>nd</sup> Tuesday of the month. The Board's next meetings would then be July 10, August 14, and September 11 unless pressing business requires additional meetings. The motion was seconded by Michael Meehan. The vote to accept the motion was unanimous.

Jeff Young made a motion to adjourn the meeting, seconded by Michael Meehan. The meeting was adjourned at 8:20 p.m.

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Charlene Wheeler  
Secretary to the Board